



# The Priory School of Our Lady Of Walsingham



## Admissions Policy

Reviewed by: Executive Committee

On: .....

Next review due: September 2024

Signature of Principal .....

## Admissions Policy

*The School complies fully with the statutory requirements of the Education Act 2002 and the Education (Independent Schools Standards) (England) regulations 2014; with due regard to these requirements, this policy should be taken as being consistent with and complementary to the School's Child Protection and Safeguarding Policy.*

*This policy also applies to the EYFS.*

Priory School of Our Lady of Walsingham, a family school with a strong Christian ethos, believes that all children are entitled to a high standard of education. Therefore, subject to availability, will offer a place to all pupils who apply if, subject to the sole discretion of the Principal after consultation with relevant managers and tutors, this is considered to be the best environment for the child's education and that the child is able and disposed to benefit from the kind of education Priory School offers.

The main entry points are 5+, 11+ and 16+, although applicants will be considered for all years in which there are places available. Each applicant is considered strictly as an individual in every case. In line with its family ethos, siblings are normally offered a place unless there are compelling educational reasons to reconsider this.

A registration form must be completed and signed by a parent or guardian and forwarded to the School office in order for the application to proceed.

Matters of skin colour, race, nationality, or ethnic, or national origin, gender, religious faith, disability, orientation, and socio-economic group are all considered as irrelevant to the application process. Each child is viewed as a son or daughter of God and hence of intrinsic and absolute worth. This view underpins the requirement for respect to be shown to every person in the School community. The School follows the provisions of the 2010 Equalities Act and will do all that is reasonable to comply with its legal and moral responsibilities under the Disability Discrimination Act 1995 (as amended by the Special Educational Needs and Disability Act 2001). It must be stressed that, with regard to the above, the School can admit only those children who are able to access its academic, pastoral and sporting curriculum. Further details are to be found in the School's Special Educational Needs Policy.

The School has a very limited number of places per class and, therefore, registrations are on a first-come, first-served basis. Should a class become full, a waiting list will be established. This is managed by the Principal.

The admissions process usually comprises a visit to the School, followed by 'Taster Days' (or 'Stay and Play' for pre-school applicants), where the child can have a full experience of Priory School classes. There is no cost or obligation involved.

Agreement to attend Taster or Stay and Play days is taken as consent to contact the child's current school for a reference. Applicants are also required to supply the following information before the Taster or Stay and Play days:

1. A copy of the most recent full school/pre-school report. If the latest report is an interim or similar report, then copies of this and the preceding full report are required.
2. Details of any qualifications and other certificated achievements, for example, the Duke of Edinburgh Award Scheme.
3. Details of diagnosis of, or provision for, special educational need(s) in the child's current school. Any specialist reports and examination access arrangements are also to be provided. Details of any forthcoming reports are also to be supplied.
4. Details of any serious sanctions, for example, fixed term exclusion or permanent exclusion, in the previous 12 months.

Assessments to establish current levels of attainment and general intelligence, literacy and numeracy will usually be conducted. There is then a final meeting after “taster” days between the family and the School to determine if admission is appropriate.

**Admission to the School is conditional upon the written agreement by parents/guardians that all the School’s policies and procedures will be fully complied with and supported.**

**It is also a requirement that a courteous and constructive relationship be maintained at all times with the School’s management team; without this, the best possible outcome for the child cannot be assured.**

Upon admission, pupils will be allocated to a class, usually the chronological year, and a School house. If a new pupil has a sibling or relative in the School, the new pupil will be allocated to the same house.

Authorised by the Principal, Mr David EJJ Lloyd

September 2023